



**OXFORDSHIRE
COUNTY COUNCIL**

Forward Plan

**February - May 2024
Supplement**

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Leader of the Council
County Hall, Oxford OX1 1ND

Date Issued:
12 January 2024

The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged in Committee date order, Cabinet or Delegated Decision by Cabinet Member. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter. The Annex is in Cabinet Member portfolio order.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.¹ This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online². Copies can be supplied on request, at a charge to cover copying costs.

Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

Posted to "Forward Plan", Law & Governance (Democratic Services), Corporate Services, County Hall, Oxford OX1 1ND, delivered in person to the same address or e-mailed to forward.plan@oxfordshire.gov.uk.

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Governance (Democratic Services), (contact as above, or telephone Oxford 810806) or online³.

¹ [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 12 – Decision Making

² [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

³ [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

Members of the Cabinet

[Oxfordshire's Cabinet | Oxfordshire County Council](#)

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NEW ITEM

Cabinet Member Decision Meeting

Cabinet Member for Community & Corporate Services

27 February 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Partial Cleaning Outsource Project <i>(Ref: Forward Plan 2024/001)</i></p> <p>We have tendered a portion of the cleaning service to a potential 3rd party for financial and efficiency reasons and require approval to proceed.</p>	<p>Delegated Decisions by Cabinet Member for Community & Corporate Services <i>(27 February 2024)</i></p>	<p>Yes - Revenue Expenditure > £500,000</p>	<p>Yes - Paragraph 3</p>	<p>All necessary consultations have taken place between the unions, legal, procurement and finance.</p>		<p>Cabinet Member for Community & Corporate Services</p>	<p>Anthony Hulsman, Head of Facilities Management</p>	<p>Executive Director: Resources</p>

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DEFERRED ITEMS

Cabinet Meetings

27 February 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Local Enterprise Partnership (LEP) Integration (Ref: 2023/346)</p> <p>To note the latest announcements from government regarding LEP integration and approve the approach for the integration of LEP functions.</p>	Cabinet (27 February 2024)	Yes - Affects more than 1 division	None		Decision due date for Cabinet changed from 23/01/2024 to 27/02/2024. Reason: Further work required	Leader, Cabinet Member for Infrastructure and Development Strategy	Chloe Taylor, Interim Head of Strategy	Executive Director: Resources

23 April 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Renewal of Language contracts: Interpretation, translation and BSL (Ref: 2023/203)</p>	Cabinet (23 April 2024)	Yes - Revenue Expenditure > £500,000	None	Internal staff user survey. Exploring the	Decision due date for Cabinet changed from 21/11/2023 to	Cabinet Member for Public Health, Inequalities &	Louise McMartin, Joint Senior Commissioner	Corporate Director for Adults Services

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To seek approval on the approach to renew the Interpretation, translation and BSL contracts which expire in mid 2024.				potential to engage residents groups who use the services.	27/02/2024. Reason: further work required. Decision due date for Cabinet changed from 27/02/2024 to 23/04/2024. Reason: Further work required	Community Safety	Start Well	
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Cabinet Member Decision Meetings

Cabinet Member for Transport Management

22 February 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Abingdon - B4017 Bath Street - proposed no waiting at any time restrictions and cycle lane <i>(Ref: 2023/287)</i></p> <p>Proposal is being put forward to improve the safety and amenity of pedal cyclists to encourage active travel - the proposal is being funded by major residential development in north</p>	Delegated Decisions by Cabinet Member for Transport Management (22 February 2024)	No	None	Standard traffic scheme consultation.	<p>Decision due date for Delegated Decisions by Cabinet Member for Transport Management changed from 14/12/2023 to 25/01/2024. Reason: Further work required</p> <p>Decision due date for Delegated Decisions by Cabinet Member for Transport</p>	Cabinet Member for Transport Management	Michelle Plowman, Principal Engineer (Road Agreements Team - S&V) Tel: 07557 082567	Corporate Director Environment & Place

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Abingdon.					Management changed from 25/01/2024 to 22/02/2024. Reason: Further work required			
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21 March 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Wheatley waiting restriction review 2023/24 <i>(Ref: 2023/294)</i> To seek approval for proposals to make changes to waiting restrictions in Wheatley to address local concerns around parking.	Delegated Decisions by Cabinet Member for Transport Management <i>(21 March 2024)</i>	No	None	Standard traffic scheme consultation.	Decision due date for Delegated Decisions by Cabinet Member for Transport Management changed from 25/01/2024 to 21/03/2024. Reason: Further work required	Cabinet Member for Transport Management	Mike Horton, Technical Officer - Traffic & Road Safety Tel: 07912 474356	Corporate Director Environment & Place

25 April 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Aston Rowant & Kingston Blount: Proposed 20 Mph Speed Limits <i>(Ref: 2023/300)</i>	Delegated Decisions by Cabinet Member for Transport	No	None	Standard statutory consultees	Decision due date for Delegated Decisions by Cabinet Member for Transport	Cabinet Member for Transport Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place

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<p>To consider the responses to Formal Consultation and determine the level and extent of speed limits to be implemented</p>	<p>Management (25 April 2024)</p>				<p>Management changed from 14/12/2023 to 25/01/2024. Reason: Further work required</p> <p>Decision due date for Delegated Decisions by Cabinet Member for Transport Management changed from 25/01/2024 to 25/04/2024. Reason: Further work required</p>			
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